

Summary of Minutes
Regular Board Meeting
July 20, 2015

Vice President Joseph A. Caffrey called the meeting to order at 7:00 PM.

Superintendent Dr. Bernard S. Prevuznak led the Pledge of Allegiance to the Flag.

Board Secretary Leonard B. Przywara called the roll.

8 MEMBERS PRESENT: Caffrey, Evans, Galella, Katsock, Quinn, Susek, Thomas, Walker,

1 MEMBER ABSENT: Elmy

Vice President Caffrey stated:

- The chair wishes to announce that the Board held an Executive Session prior to the Regular Board Meeting of July 20, 2015.
- THE SUBJECTS DISCUSSED IN EXECUTIVE SESSION RELATED SOLELY TO MATTERS OF EMPLOYEE RELATIONS, LABOR NEGOTIATIONS, AND/OR THREATENED OR ACTUAL LITIGATION.

Miss Katsock moved, seconded by Ms. Thomas, to approve the minutes of the Special Board Meetings of June 10, 2015 and June 29, 2015 and dispense with the reading of those minutes.

The vote was as follows:

All In Favor: Evans, Galella, Katsock, Quinn, Susek, Thomas, Walker, Caffrey

Unfinished Business

Ms. Thomas asked if there was an update in regard to the motion she previously made at the June 29, 2015 Special Board Meeting in regard to having all District owned properties, including the Wilkes-Barre Township and Empire Street properties appraised for the possibility of sale by the District.

Attorney Wendolowski responded that he has not had an opportunity to address the issue of having the properties assessed due to the fact the motion was just recently made at the June 29, 2015 Special Board Meeting.

There were no **Communications from the Superintendent**

Communications from Citizens

1. Sandra Richards
2. Elizabeth Heck
3. Amber Zyskowski
4. Lois Grimm
5. Robert Holden
6. Joanne Tenneriello
7. Jack Nolan
8. Ashleigh Osolnice
9. John Suchoski
10. Frank Sorick
11. Robin Shudak

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The above listed Citizens addressed the Board in regard to:

1. Requesting that the Board of Directors of Wilkes-Barre Area School District consider holding their monthly Board Meetings at a location that would accommodate a large crowd and provide air conditioning.
2. Questions in regard to the report issued that addressed the ground issues at the site of Meyers High School.
3. Why the District is opting to build a new High School in a flood zone.
4. Questions in regard to class sizes and sports in the new consolidated high school
5. The advantages of small neighborhood schools versus the disadvantages of larger consolidated schools.
6. Concerns in regard to how the Meyers site will be utilized after Meyers High School and Coughlin High School are consolidated.
7. Disappointment in regard to how the Board is responding to the concerns of the Taxpayers/Citizens who elected the Members of the Board to serve the Wilkes-Barre Area School District.
8. The importance of providing a good education for the students of the Wilkes-Barre Area School District.
9. Concerns in regard to Nepotism being a factor when positions are filled within the Wilkes-Barre Area School District.
10. Three minute time limit to address the Board is not a sufficient amount of time in regard to the issue of school consolidation.
11. The School Board Members are not listening to the concerns of the people who elected them.

All of the above questions were addressed by:

Mr. Joseph Caffrey, Feasibility Committee Chairperson
Dr. Bernard Prevuznak, Superintendent
Rev. Shawn Walker, Hiring Policy Committee Chairperson
Dino Galella, Athletic Committee Chairperson
Attorney Wendolowski, Solicitor

LUZERNE INTERMEDIATE UNIT

Miss Katsock informed the Board that the next meeting of the LIU is scheduled for August 6, 2015.

WILKES-BARRE AREA CAREER AND TECHNICAL CENTER

Mr. Quinn informed the Board that the next meeting scheduled for the Wilkes-Barre Career and Technical Center is Tuesday, August 4, 2015.

CURRICULUM COMMITTEE REPORT

Mr. Galella presented the following report and recommendations for the Board's approval:

1. That approval be given to enter into Agreements with the Children's Service Center of Wyoming Valley, Inc., 335 South Franklin Street, Wilkes-Barre, PA to provide an educational component within its Milford E. Barnes Jr. School – Partial Hospitalization Program (PHP), and Therapeutic Education Program (TEP) with recognized educational and behavioral costs offset by the home school district. A complete copy of the agreements (Exhibit "A" & "B") are on file in the Office of the Board Secretary and incorporated into this resolution with full force and effect as if same had been pronounced in its entirety herein.
2. That approval be given to enter into an Agreement with The Meadows/UCBH, 132 The Meadows Drive, Centre Hall, PA, a licensed private tutorial school to provide a diagnostic/prescriptive approach to District students' academic needs during hospitalization. A complete copy of the agreement (Exhibit "C") is on file in the Office of the Board Secretary and incorporated into this resolution with full force and effect as if same had been pronounced in its entirety herein.
3. That approval be given to enter into an Agreement with the Luzerne County Department of Probation Services, Penn Place Bldg., Suite 329, 20 N. Pennsylvania Avenue, Wilkes-Barre, PA to support the School/Community Based Probation Project for the period of July 1, 2015 through June 30, 2016. A complete copy of the agreement (Exhibit "D") is on file in the Office of the Board Secretary and incorporated into this resolution with full force and effect as if same had been pronounced in its entirety herein.
4. That approval be given to enter into a "Cyber Services" Agreement with Seneca Valley School District, 124 Seneca School Road, Harmony, PA to supply an online accessible curriculum, and assessments for students of the Wilkes-Barre Area School District that meets the academic content standards of the State Board of Education for the 2015-2016 school year. A complete copy of the agreement (Exhibit "E") is on file in the Office of the Board Secretary and incorporated into this resolution with full force and effect as if same had been pronounced in its entirety herein.
5. That the Student Dress Code, as revised be adopted, and implemented beginning with the 2015-2016 school year.

Mr. Galella moved, seconded by Miss Katsock, to adopt the report. The vote was as follows:

8 Ayes: Evans, Galella, Quinn, Katsock, Susek, Thomas, Walker, Caffrey

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BUDGET FINANCE COMMITTEE REPORT

Mr. Quinn presented the following report and recommendations for the Board's approval:

A. ADMINISTRATIVE

1. That approval be given to the below listed payments:

| Contractor | Project | Fund | Cert/Appli. Invoice # | Payment Due |
|---|---|-----------------------------|------------------------------|---|
| Apollo Group, Inc. | District Feasibility Study | Capital Projects | 10 | \$1,081.60 |
| Apollo Group, Inc. | Mackin Renovation | Capital Projects | 10 | \$32,868.80 |
| Panzitta Enterprises, Inc. | Mackin Renovation | Capital Projects | 03 | \$324,167.71 |
| G.R. Noto Electrical Construction, Inc. | Mackin Renovation | Capital Projects | 02 | \$249,750.00 |
| Yannuzzi, Inc. | Mackin Renovation Plumbing | Capital Projects | 01 | \$30,600.00 |
| Yannuzzi, Inc. | Mackin Renovation HVAC | Capital Projects | 01 | \$59,400.00 |
| Apollo Group, Inc. | Daniel J. Flood Roof Replacement | Capital Projects | 07 | \$4,000.00 |
| Mark J. Sobeck Roof Consulting, Inc. | Daniel J. Flood Roof Replacement | Capital Projects | 4670 | \$1,440.00 |
| Olivetti Roofing Systems Corp. | Daniel J. Flood Roof Replacement | Capital Projects | 06 | NOT APPROVED \$43,200.00 |
| Olivetti Roofing Systems Corp | Daniel J. Flood Roof Replacement | Capital Projects | 07 | NOT APPROVED \$135,689.40 |
| Apollo Group, Inc. | Heights Murray Elementary Reroofing | Capital Projects | 07 | \$8,000.00 |
| Mark J. Sobeck Roof Consulting, Inc. | Heights Murray Elementary Reroofing | Capital Projects | 4669 | \$5,580.00 |
| Dunmore Roofing & Supply Co., Inc. | Heights Murray Elementary Reroofing | Capital Projects | 03 | \$138,028.50 |
| A&E Group, JV | New High School PlanCon A | Capital Projects | 02 | \$20,000.00 |
| A&E Group, JV | Kistler K-8 School PlanCon A | Capital Projects | 02 | \$10,000.00 |
| Borton Lawson Architecture | New High School PlanCon A | Capital Projects | 02 | \$3,950.00 |
| WKL Architecture | New High School PlanCon A | Capital Projects | 02 | \$10,379.84 |
| Leonard Engineering, Inc. | Kistler Additions Renovations | Capital Projects | 01 | \$9,833.33 |
| Leonard Engineering, Inc. | New High School | Capital Projects | 01 | \$14,422.22 |
| WKL Architecture | New High School | Capital Projects | 01 | \$38,823.38 |

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2. That ratification be given to the Repository Tax Sale by Northeast Revenue Service, LLC, as agent for the Luzerne County Tax Claim Bureau as follows:

| PROPERTY OWNER | PARCEL NO. | PROPOSED BID |
|---|----------------------|--------------|
| P& R Development Adj. 66 Davis Place Wilkes-Barre, PA | 73-H9SE4-009-072-000 | \$500.00 |

3. That approval be given to exonerate the following listed property owners from the payment of school property taxes. The Pennsylvania State Veterans' Commission for Real Estate Tax Exemption has verified with the Department of Veterans Affairs that the property owner is totally and permanently disabled as a result of service connected causes incurred during a period of war or armed conflict.

| PROPERTY OWNER | ADDRESS | EFFECTIVE DATE |
|--------------------|--------------------------------------|-------------------|
| Charles S. Slavish | 68 Hutson Street Wilkes-Barre, PA | July 3, 2014 |
| Thomas R. Wynn | 87 Wilcox Drive Wilkes-Barre, PA | November 24, 2014 |

4. That approval be given by the Board of Education to the response by the District to the "Performance Audit Report" of the Wilkes-Barre Area School District by the Department of Auditor General, Commonwealth of Pennsylvania for the fiscal years ending June 30, 2012, 2011, 2010 and 2009.

Said response to the Audit Report is set forth in the exhibit attached hereto titled "Response to Performance Audit Report of the Auditor General for the years ended June 30, 2012, 2011, 2010 and 2009" (Exhibit "A"). Accompanying the "Response to Performance Audit Report" is a complete copy of the Audit Report (Exhibit "B") which together are incorporated into this resolution with full force and effect as if same had been pronounced in their entirety herein.

- C. That payment be approved for the following General Fund Wire Transfers #201410188-201410211 and General Fund checks, #39571-39603 which were drawn for payment since the last special meeting of the Board of Education held on June 29, 2105.
- D. That the checks listed on the following pages #39604 to 39674 which have been inspected be approved and that orders be drawn for the respective amounts set down opposite the names of persons or firms.

Mr. Quinn moved, seconded by Dr. Susek, to adopt the report. The vote was as follows:

8 Ayes: Evans, Galella, Katsock, Quinn, Susek, Thomas, Walker, Caffrey

8 Nays: Evans, Galella, Katsock, Quinn, Susek, Thomas, Walker, Caffrey - A -Olivetti Roofing Systems Corp.

1 Nay: Katsock: C & D

ATHLETIC COMMITTEE REPORT

Mr. Galella presented the following report and recommendations for the Board's approval:

1. That approval be given to renew the District's Student and Athletic Insurance for the 2015-2016 school year with IDM Consulting Services, 174 Lawrence Street, Wilkes-Barre, PA at a premium in the amount of \$83,856.00. The Interscholastic Sports Program, which also includes gym classes, intramurals, field trips, band, majorettes, cheerleaders, junior high school sports and pre-season conditioning, is administered by Bob McCloskey Insurance, P.O. Box 511, 76 Main Street, Matawan, New Jersey.

Mr. Galella moved, seconded by Dr. Susek, to adopt the report. The vote was as follows:

8 Ayes: Evans, Galella, Katsock, Quinn, Susek, Thomas, Walker, Caffrey

SAFETY AND SECURITY COMMITTEE REPORT

Ms. Thomas informed the Board that there was no report at this time, however, she will have a Safety Security Committee Report for the August, 10, 2015 Regular Board Meeting.

CONTRACTED SERVICES COMMITTEE REPORT

Dr. Susek presented the following report and recommendations for the Board's approval:

1. That approval be given to engage the services of Sweet, Stevens, Katz & Williams, LLP, 2 S. Main Street, Suite 303, Pittston, PA to provide auxiliary legal services during the 2015-2016 school year, on an as-needed basis in accordance with the terms and conditions of their proposed standard agreement.
2. That ratification be given to the change order requests of Panzitta Enterprises, 72 George Avenue, Wilkes-Barre, PA in respect to the Mackin School Renovations Project, as follows:
 - a. Elimination of portions of aluminum guard and hand rail, deduct -\$4,330.65
 - b. Installation of waterproof membrane and drain tile 7,299.69
 - c. Roof curb support frames 11,186.46
 - d. Repairs to existing roof deck 495.00Total net change orders \$14,650.50
3. That approval be given to the change order requests of Yannuzzi, Inc., P.O. Box A, Hazleton, PA in respect to the Mackin School Renovations Project, as follows:
 - a. Installation of a sump pump, basin, piping and accessories \$5,703.74
 - b. Installation of catch basin in lieu of trench drain 1,757.30Total change orders \$7,461.04
4. That approval be given to the revised change order request of G.R. Noto Electrical Construction, Inc., 2 Skyline Drive, P.O. Box 247, Clarks Summit, PA in respect to the Mackin School Renovations Project, as follows:
 - a. Use of two (2) Simplex Receptacle Poke Throughs, deduct -\$16,286.00

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5. That approval be given to the change order request of Olivetti Roofing Systems Corporation, P.O. Box 3711, Scranton, PA in respect to the Daniel J. Flood Elementary School Roof Replacement Project, as follows:
 - a. Furnish and install fall protection screens \$2,470.00
6. That ratification be given to the contract, awarded to Mar-Paul Company, Inc., 1335 Veterans Memorial Drive, Jessup, PA in respect to the Meyers/Coughlin Safety Sheds and Fence Project in the amount of \$240,000.00.
7. That approval be given to enter into a contract with Geo-Science Engineering Co., Inc., 1252 Mid Valley Drive, Jessup, PA to perform a preliminary and final design geotechnical survey of the proposed sites of the new high school and a new 3-story addition at Kistler Elementary School, in accordance with the terms and conditions included in their proposal.
8. That approval be given to accept the "Certificate of Substantial Completion" from the Apollo Group, Inc., Construction Manager in respect to Wilkes-Barre Township Maintenance Building Roofing Project with Dunmore Roofing and Supply Co., Inc. with an established date of June 19, 2015.

ADDENDUM

1. That approval be given to enter into a contract with Environmental Abatement Associates, Inc., 239 Schuyler Avenue, Suite 125B, Kingston, PA to perform an asbestos inspection, hazardous materials survey and air monitoring/project management services at James M. Coughlin High School at their estimated costs, as follows:
 - a. Asbestos inspection/testing services \$7,500.00
 - b. Hazardous materials survey services 1,200.00
 - c. Air monitoring and project management services
 - On-site asbestos air monitoring, daily rate 600.00
 - PCM air sample analysis, daily rate 240.00

This approval is based upon the recommendation of Apollo, Inc., the District's Construction Manager.

Dr. Susek moved, seconded by Rev. Walker, to adopt the report. The vote was as follows:

7 Ayes: Evans, Galella, Quinn, Susek, Thomas, Walker, Caffrey

1 Nay: Katsock, Entire Report

1 Nay: Susek, Item #5

There was no LEGISLATIVE /FEDERAL REPORT

There was no MATERIAL SUPPLIES REPORT

Personnel Committee Report

Dr. Susek presented the following report and recommendations for the Board's approval:

The Personnel Committee respectfully makes the following report and recommendations:

All appointments are made pending receipt of PDE required clearances, certifications, and any applicable pre-employment drug test.

A. Professional

1. That the retirement of **Inez Weinstock** be accepted with regret effective August 24, 2015.
2. That the retirement of **John Jeffrey Reese** be accepted with regret effective November 10, 2015.
3. That **Kelly Polacheck's** request for unpaid leave for the 2015-16 school year be approved.
4. That **Jason Blazosek's** request for unpaid leave for the 2015-16 school year be approved.
5. That **Janelle Burcicki's** request for unpaid leave for the 2015-16 school year be approved.
6. That **Carmen Flores** be appointed as secondary Spanish long term substitute for first semester for the 2015-16 school year.
7. That _____ be appointed a temporary professional employee as a secondary business teacher effective August 27, 2015.
TABLED
8. That **Christine Edmondson** be appointed a temporary professional employee as a secondary art teacher effective August 27, 2015.
9. That **Molly Gorman** be appointed as a secondary math long term substitute.
10. That _____ be appointed a temporary professional employee as an elementary education teacher effective August 27, 2015. **TABLED**
11. That _____ be appointed a temporary professional employee as an elementary education teacher effective August 27, 2015. **TABLED**
12. That _____ be appointed a temporary professional employee as an elementary education teacher effective August 27, 2015. **TABLED**
13. That _____ be appointed a temporary professional employee as an elementary education teacher effective August 27, 2015. **TABLED**
14. That **Heather Green** be appointed a temporary professional employee as a special education teacher effective August 27, 2015.

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15. That **Carolyn Kaminski** be appointed a temporary professional employee as a special education teacher effective August 27, 2015.
16. That **Sarah Reedy** be appointed a temporary professional employee as a special education teacher effective August 27, 2015.
17. That **Ashleigh Osolnick** be appointed a temporary professional employee as a special education teacher effective August 27, 2015.
18. That **Mary Siejak** appointed a temporary professional employee as a special education teacher effective August 27, 2015.
19. That **Kyle Paul** be appointed as special education long term sub for the 2015-16 school year.
20. That **James McLaughlin's** status as a half day temporary professional as a music teacher be changed to full day.
21. That **Kathleen Carlisle** be reappointed as a temporary part time school psychologist for the first semester of the 2015-16 school year.

B. School Resource Officers

1. That **Carol Davenport** be appointed as a School Resource/Police Officer effective upon the opening of Mackin School.

C. Secretaries & Teachers' Associates

1. That the retirement of **Linda L. Pesotski** be accepted with regret effective September 11, 2015.
2. That **Jamie Pesotski** be appointed as a 30 hour per week locker room aide.
3. That **Shantel Grohowski** be appointed as a 27.5 hour per week office aide.
4. That **Joseph Gallamo** be appointed as a 32.5 hour per week para-professional/PCA.
5. That **Sharon Yale** be appointed as a long term substitute 20 hour Kindergarten Aide for the 2015-16 school year.
6. That **Rosemary DeTrafford** be appointed as a substitute teachers' associate.

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D. Security/Greeters

1. That _____ be appointed as a 28 hour per week security/greeter. **TABLED**
2. That _____ be appointed as a 28 hour per week security/greeter. **TABLED**

E. Custodians

1. That **Jamaar Taylor** be appointed as a substitute custodian.

F. Athletics

1. That the resignation of **Don Lott Jr.** as G.A.R.'s junior high assistant girls' basketball coach be accepted with regret effective June 14, 2015.
2. That the resignation of **Vito Malacari** as G.A.R.'s junior high head football coach be accepted with regret effective July 20, 2015.
3. That the resignation of **Robert E. Rushkowski** as Coughlin's Junior High Assistant softball coach be accepted with regret July 20, 2015.
4. The following appointments are made for the sport season and will be continued on a season to season basis unless, the post is declared vacant by the Board of School Directors. All appointments are effective upon all PDE required clearances and documents being submitted.

| | | | |
|---------------------|--------------------------|--------------------------------------|---------------------------|
| G.A.R. | Football | Jr. High Head Coach | Stephen Butler |
| Coughlin | Football | Volunteer Assistant Coach | TABLED |
| Coughlin | Girls' Soccer | Volunteer Assistant Coach | TABLED |
| G.A.R. | Cross-country | Varsity Head Coach | David Oldziejewski |
| G.A.R. | Girls' Volleyball | Volunteer Assistant Coach | Verenice Flores |
| Meyers | Football | Volunteer Assistant Coach | Zahir Dunell |

Dr. Susek moved, seconded by Miss Katsock to adopt the report. The vote was as follows:
8 Ayes: Evans, Galella, Katsock, Quinn, Susek, Thomas, Walker, Caffrey

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Miss Katsock presented Resolution No 1

RESOLUTION

WHEREAS, the recent death of **MATTHEW T. JACOBS** has brought sorrow to his family, friends, and all who knew him; and

WHEREAS, he is a former member of the Board of Directors of the Wilkes-Barre Area School District; and

WHEREAS, his passing on June 14, 2015 will leave an unfillable void in the lives of all who knew and loved him.

THEREFORE, BE IT RESOLVED, that his death be recorded in the minutes of the Board of School Directors and that the Secretary be instructed to express the sympathy of the members of the Board to his wife Sandra; and to his entire family.

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Miss Katsock moved, to accept the Resolution by Acclamation.

New Business

Ms. Thomas moved, seconded by Rev. Walker, to form a committee to explore the possible acquisition of a dog to be utilized to determine the presence of drugs in District owned buildings and the feasibility of raising funds for the purchase of the dog through school fundraisers. The vote was as follows:

8 Ayes: Evans, Galella, Katsock, Quinn, Susek, Thomas, Walker, Caffrey

There were no **Communications from Solicitor**

Board Secretary Report

Leonard B. Przywara, Board Secretary/Business Manager announced the following Meeting schedules.

August, 2015

Committee Meeting

Monday August 10, 2015 – 5:30 PM

Regular Board Meeting

Monday, August 10, 2015– 7:00 PM

Miss Katsock moved to adjourn the Meeting.

Vice President Caffrey adjourned the Meeting at 8:30 PM.